

**JOINT POWERS WATER BOARD MINUTES**  
**Regular Meeting of**  
**October 27th, 2008**  
**6:00 PM JPWT Plant Board Room**

6:00 PM **Call to Order** by Jerry Zachman

**Board Members Present:** Joyce Paullin, Ron Klecker, Jerry Zachman, Gerhardt Kottke, Joe Marx and John Vetsch

**Board Members Absent:** None

**Staff Present:** Kelly Daleiden, Veolia Water NA; Chris Larson, HR Green

**Staff Absent:** Shelly Keyes, Veolia Water NA

MOTION BY MARX, SECOND BY KOTTKE, TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY KOTTKE, TO APPROVE THE MINUTES OF THE SEPTEMBER 22<sup>nd</sup>, 2008, REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY KOTTKE, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

There was no **Unfinished Business**.

In **New Business**, Daleiden presented the proposed 2009 Rates and Fees. The user fees were presented quarterly and then broken down into monthly for reference. The billing will be monthly beginning in January. Staff used the Consumer Price Index (CPI) of 5.1% as the basis for the user fee increases, as it is most representative of the market conditions this past year and addresses the largest line items in the budget most directly (chemicals, utilities, labor, maintenance). Daleiden also explained that the chemical suppliers will not quote any chemical any further than 3 months out right now because of the volatility of the market, and chemicals have jumped dramatically and are expected to continue to increase. The WAC fee proposed was based on Construction Cost Index (CCI) of 6.3% since the WAC fee is intended to pay for debt service and capital-related projects. There were no other significant changes to the fee schedule. MOTION BY PAULLIN, SECOND BY KLECKER TO APPROVE THE JOINT POWERS 2009 FEE AND RATE SCHEDULE AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Daleiden explained that Verizon is proposing a structure at the West Tower site, in accordance with the most recent antenna site lease agreement. Included in the Board's packet was a site plan of what is being proposed for the Board's information and feedback, if any. Verizon would be going to the St. Michael Planning and Zoning for approval in the near future. It was the general consensus of the Board that the site plan was acceptable as presented.

Under **Engineering**, Chris Larson reviewed with the Board the status of the ASR project. Included in the Board's packet was also a copy of the Aquifer Storage & Recovery Permit that should be final in about a week. Larson explained that there was still pilot testing to do as a requirement of the permit, and that we would likely not be using the ASR at it's full potential until late winter or next Spring. He also explained that the routine monitoring and sampling would be performed by Veolia staff to the greatest extent possible. HR Green with CH2MHill would perform the more specialized testing and assemble the reports.

Under **Operations/Office**, Daleiden stated that the e-billing requests were pouring in, as well as Auto-Pay (ACH) request. She also reviewed with the Board the arguments in favor of monthly billing vs quarterly, as they may be asked questions in the near future. It was reiterated that the

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goal is to increase efficiencies and reduce delinquencies, while also improving customer service and conveniences.

The Board reviewed the list of claims. MOTION BY VETSCH, SECOND BY PAULLIN, TO APPROVE THE LIST OF CLAIMS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY MARX , SECOND BY KLECKER, TO ADJOURN AT 6:45 PM. MOTION CARRIED UNANIMOUSLY.

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Recording Secretary