

JOINT POWERS WATER BOARD MINUTES
Regular Meeting of
November 24th, 2008
6:00 PM JPWT Plant Board Room

6:00 PM **Call to Order** by Ron Klecker

Board Members Present: Joyce Paullin, Ron Klecker, Gerhardt Kottke, Joe Marx and John Vetsch

Board Members Absent: Jerry Zachman

Staff Present: Kelly Daleiden and Shelly Keyes, Veolia Water NA; Chris Larson, HR Green

Staff Absent: None

MOTION BY PAULLIN, SECOND BY KOTTKE, TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY KOTTKE, TO APPROVE THE MINUTES OF THE OCTOBER 27th, 2008, REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY MARX, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

In **Unfinished Business**, Daleiden presented an amended 2009 rate schedule to include usage tier levels for monthly rather than quarterly billing. The volume of usage for each tier level reflects the shorter billing period. Rates decreased slightly due to a percentage change in the calculation formulas. MOTION BY MARX, SECOND BY PAULLIN TO APPROVE THE 2009 AMENDED RATE SCHEDULE. MOTION CARRIED UNANIMOUSLY.

There was no **New Business**.

Under **Engineering**, Chris Larson presented Change Order #4 for Wellhouse 9. Larson stated Wellhouse 9 is nearly complete and the final walk through with the St. Michael Inspection Department is Wednesday. The changes requested by H.R. Green include extended conduit/wire for monitoring wells, additional conduit/wire for the upsized motor and multiple damper motors, a break box for the fluoride chemical feed system, additional sample taps for ASR test wells and landscaping changes to address erosion control. Larson also indicated an Uninterruptible Power Supply (UPS) was added at the water tower site to reduce risk of losing antenna communication. Joe Marx questioned if the landscaping is in addition to the portion already completed by Miller Trucking and Larson confirmed the change order includes rip rap for the steep hill behind the wellhouse and trees around the old tower valve vault which was discovered. MOTION BY VETSCH, SECOND BY KLECKER TO APPROVE CHANGE ORDER #4 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

In other **Engineering**, Larson presented Partial Pay Estimate #18 for \$23,702.73 to EnComm Midwest. Larson added the payment includes Change Order #4. MOTION BY PAULLIN, SECOND BY KOTTKE TO APPROVE PARTIAL PAY ESTIMATE #18 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Also in **Engineering**, Larson presented an ASR project update. Larson explained the final permit was issued last month and no public comment was received. Administrative duties continue and the pilot testing is tentatively scheduled for February with test pumping in late December or early January. Joe Marx asked if Dick Johnson had been notified of the pumping schedule and Larson confirmed he left a message. Marx added that old hay bales were still sitting on the fence line and need to be disposed of. No action required by the Board at this time.

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Under **Operations/Office**, Keyes explained that Denise Henke was hired as the Administrative Assistant to replace Julie Vandelanotte. General discussion followed. Vetsch requested staff look into heavier cardstock for the monthly postcard bills. Daleiden agreed and stated the bills haven't been ordered yet. General discussion followed.

The Board reviewed the list of claims. MOTION BY KOTTKE, SECOND BY PAULLIN, TO APPROVE THE LIST OF CLAIMS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY MARX, SECOND BY PAULLIN, TO ADJOURN AT 6:25 PM. MOTION CARRIED UNANIMOUSLY.

Recording Secretary