

JOINT POWERS WATER BOARD MINUTES
Regular Meeting of
April 28th, 2008
6:00 PM JPWT Plant Board Room

6:00 PM **Call to Order** by Jerry Zachman

Board Members Present: Joyce Paullin, Ron Klecker, Joe Marx, Gerhardt Kottke, and John Vetsch

Board Members Absent: None

Staff Present: Chris Larson H.R. Green, Kelly Daleiden and Shelly Keyes, Veolia Water NA

Staff Absent: None

Kelly Daleiden requested the addition of Better Business Bureau documents under Correspondence. MOTION BY PAULLIN, SECOND BY KLECKER TO ADOPT THE AMENDED AGENDA. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY MARX, TO APPROVE THE MINUTES OF THE MARCH 24th, 2008, REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY KLECKER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

There was no **Unfinished Business**.

In **New Business**, Board Members discussed an alternate date for the regular May Board meeting since the fourth Monday of May is Memorial Day. Members agreed by general consensus to set Thursday, May 22nd at 6 pm as the alternate date.

Under **Engineering**, Chris Larson of H.R. Green presented Pay Estimate 17 for \$45,806.49 to EnComm Midwest for Wellhouse 9 and recommended payment. Larson added the payment would reduce retainage from five percent to two percent. Vetsch questioned if the retainage on the project would be enough incentive for project completion. Larson explained there are minimal punch list items to be completed, including some training, manuals and landscaping. Marx added clean up of the jobsite also needs to be addressed. Zachman questioned the amount of training and Larson explained the training involved approximately four hours focusing on generators and metering pumps. Additional discussion followed. MOTION BY MARX, SECOND BY PAULLIN TO REDUCE RETAINAGE FROM 5% to 3.5% FOR PAY ESTIMATE 17. MOTION CARRIED UNANIMOUSLY.

In other **Engineering**, Larson requested payment of Invoice 203240 for \$3,875 to Traut Wells for mobilization and use of one thousand feet of six inch hose to complete the seventy two hour pump test on Well 9. MOTION BY KLECKER, SECOND BY MARX TO APPROVE PAYMENT OF INVOICE 203240 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

In additional Engineering business, Daleiden asked Larson for status of the EPA permitting process for the Aquifer Storage & Recover (ASR) project. Larson explained the 30 day public comment period is pending.

Under **Operations/Office**, there was nothing to report.

MOTION BY PAULLIN, SECOND BY VETSCH TO APPROVE THE LIST OF CLAIMS AS PRESENTED, EXCLUDING THE ENCOMM MIDWEST PAYMENT. MOTION CARRIED UNANIMOUSLY.

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In **Other Business/Announcements/Correspondence**, Daleiden informed Board Members that Lisa Remer of 9545 41st Circle NE in St Michael contacted the Better Business Bureau regarding the late fees on her water bill. Daleiden stated a response has been submitted to the Better Business Bureau and a discussion via phone with their representative confirmed the Board's response was adequate and no further action is required. General discussion followed. MOTION BY PAULLIN, SECOND BY MARX TO OFFER WAIVER OF SECOND LATE FEES IF CUSTOMER PARTICIPATES IN THE AUTOPAY PROGRAM. MOTION CARRIED UNANIMOUSLY.

MOTION BY PAULLIN, SECOND BY KOTTKE TO ADJOURN AT 7:25 PM. MOTION CARRIED UNANIMOUSLY.

Recording Secretary