

JOINT POWERS WATER BOARD MINUTES
Regular Meeting of
September 25, 2006
6:00 PM JPWT Plant Board Room

6:00 PM **Call to Order** by Chairperson Joyce Paullin

Board Members Present: Joyce Paullin, Jerry Zachman (6:04), Joe Hagerty, John Vetsch (6:02), Don Peterson, Gerhardt Kottke

Board Members Absent: None

Staff Present: Chris Catlin, H.R. Green, Kelly Browning, Veolia Water NA, Shelly Keyes, Veolia Water NA

Staff Absent: None

KEYES REQUESTED THE ADDITION OF THE DISSEMINATION AGENT AGREEMENT TO THE AGENDA UNDER NEW BUSINESS. PETERSON REQUESTED THE ADDITION OF SHIRLEY BARTHEL TO THE AGENDA UNDER NEW BUSINESS. MOTION BY PETERSON, SECOND BY KOTTKE, TO ADOPT THE AMENDED AGENDA. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY HAGERTY, TO APPROVE THE MINUTES OF THE AUGUST 28, 2006 REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY HAGERTY, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Under **Unfinished Business**, Browning informed Board Members that Northland Securities is expected to present a scope and cost estimate for the proposed rate study at the regular October meeting. No action required by the Board.

Under **New Business**, Keyes explained that the Dissemination Agent agreement is simply a formality in naming Northland Securities as the official agent to provide the annual report for SEC Rule 15c2-29(b)(5) in regards to bonds issued since 1995. JP staff recommended the Board formally approve Northland Securities in order for them to continue to prepare and file the report on JP's behalf. MOTION BY PETERSON, SECOND BY HAGERTY TO APPROVE THE DISSEMINATION AGENT AGREEMENT AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

In other **New Business**, Shirley Barthel stated she paid the \$100 prepaid hookup fee in 1978 for sewer/water connections, but it appears neither the City of St. Michael nor Joint Powers has a record of her payment. The issue was discussed in 2003 and the Board agreed to table any decision until the Barthels were ready to hook up since no payment record could be found and the Barthels have no documentation of the payment. Zachman asked if the Barthels were going to be hooking up now and Ms. Barthel confirmed.

Browning explained all records/receipts were filed together by address under the corresponding city/township, and as each payment was received the original ledger at the JP office and the address file at city hall were both updated; it's possible the Barthel's payment could have been lost or missed, but Browning felt the records appeared to be

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organized and complete. Hagerty requested a summary of the 1978 sewer/water hookup project be prepared for review at the next meeting and Browning added she could easily gather the information since the history had been compiled when the EDA line was installed. Additional discussion followed. MOTION BY ZACHMAN, SECOND BY VETSCH TO CONSIDER THE BARTHEL'S \$100 PREPAID HOOKUP FOR SEWER/WATER CONNECTION AS PAID. MOTION CARRIED UNANIMOUSLY.

Under **Engineering**, Board Members reviewed pay estimate #2 for \$21,826.75 to EnComm Midwest for Well 9. MOTION BY PETERSON, SECOND BY ZACHMAN TO APPROVE PAY ESTIMATE #2 FOR WELL 9 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Board Members also reviewed the Well 9/Wellhouse 9 project update. No action required at this time.

Under **Operations/Office**, there was nothing to report.

MOTION BY PETERSON, SECOND BY KOTTKE TO APPROVE THE LIST OF CLAIMS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY ZACHMAN, TO ADJOURN AT 6:21 P.M. MOTION CARRIED UNANIMOUSLY.

Recording Secretary