

JOINT POWERS WATER BOARD MINUTES
Regular Meeting of
January 23, 2006
6:00 PM JPWT Plant Board Room

6:00 PM **Call to Order** by Chairperson Jerry Zachman

Board Members Present: Joyce Paullin, Joe Hagerty, Don Peterson

Board Members Absent: Gerhardt Kottke, John Vetsch

Staff Present: Chris Catlin, H.R. Green, Shelly Keyes, Veolia Water NA

Staff Absent: Kelly Browning, Veolia Water NA

MOTION BY PETERSON, SECOND BY PAULLIN, TO ADOPT AGENDA. MOTION CARRIED UNANIMOUSLY.

There was no one present under the **Citizen Forum**.

MOTION BY PAULLIN, SECOND BY HAGERTY, TO APPROVE THE MINUTES OF THE DECEMBER 28, 2005 REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY PAULLIN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Greg Brennan of Howard R. Green Company presented the Public Information Meeting regarding the JPWB Service Area Wellhead Protection Plan. Brennan explained the Wellhead Protection Plan is a two step process in which the first step is to define the wellhead protection area. The area is typically delineated by local roads that surround the wells and identify the drinking water supply management area. Part two of the Plan involves listing potential contamination sources that exist in the Wellhead Protection Area and prioritizing the risk. Brennan provided charts which showed well locations, the wellhead protection and drinking water management areas along with area geology. The information was provided for concerned citizens and required no action by the Board.

Under **Unfinished Business**, Keyes recommended the Board direct the Joint Powers auditors to include a review of WAC fee payments in upcoming and future audits. The recommendation was based on agreement between City Administrators, City Staff and Joint Powers Staff to establish guidelines for consistent handling of WAC fees. MOTION BY PETERSON, SECOND BY PAULLIN TO APPROVE AN ANNUAL REVIEW OF WAC FEE PAYMENTS BY THE JOINT POWERS AUDITORS. MOTION CARRIED UNANIMOUSLY.

Under **New Business**, annual appointments were made.

MOTION BY PETERSON, SECOND BY HAGERTY TO APPOINT JOYCE PAULLIN THE NEW CHAIRPERSON. MOTION CARRIED UNANIMOUSLY.

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MOTION BY PETERSON, SECOND BY HAGERTY TO APPOINT JERRY ZACHMAN VICE CHAIRPERSON. MOTION CARRIED UNANIMOUSLY.

MOTION BY HAGERTY, SECOND BY ZACHMAN TO APPOINT DON PETERSON TREASURER. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY HAGERTY TO APPOINT THE CROW RIVER NEWS OFFICIAL NEWSPAPER, ABDO, EICK & MEYERS THE OFFICIAL AUDITOR AND LASALLE, GREAT NORTHERN AND PMA AS OFFICAL DEPOSITORIES. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY HAGERTY TO APPROVE THE CORPORATE AUTHORIZATION RESOLUTION AND SIGNATURE CARDS FROM GREAT NORTHERN BANK. MOTION CARRIED UNANIMOUSLY.

Under **Engineering**, Catlin recommended payment of Pay Estimate Number Twelve for \$55,866.60 to Rice Lake Construction. MOTION BY PAULLIN, SECOND BY PETERSON TO APPROVE PAY ESTIMATE #12 IN THE AMOUNT AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Catlin also recommended a WAC fee exception be granted to CineMagic Theatre based on the exception application form submitted December 30, 2005. MOTION BY PETERSON, SECOND BY PAULLIN TO APPROVE THE WAC FEE EXCEPTION FOR CINEMAGIC THEATRE. MOTION CARRIED UNANIMOUSLY.

Under **Operations/Office**, there were no items to discuss.

MOTION BY PAULLIN, SECOND BY PETERSON TO APPROVE THE LIST OF CLAIMS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY PETERSON, SECOND BY PAULLIN TO ADJOURN AT 6:17 P.M. MOTION CARRIED UNANIMOUSLY.

Recording Secretary